

FALMOUTH SCHOOL DEPARTMENT

51 Woodville Road
Falmouth, ME 04105
E-Mail: falsupt@maine.rr.com
(207) 781-3200

APPLICATION FOR SUPPORT STAFF PERSONNEL

NAME: _____ DATE: _____

ADDRESS: _____ SOC. SEC. NO.: _____

_____ TEL: _____

Position applying for: _____

EXPERIENCE

<u>Employer</u>	<u>Position & Duties</u>	<u>Dates Employed</u>

EDUCATION

<u>Name of School</u>	<u>Address</u>	<u>Dates Attended</u>	<u>Major</u>	<u>Degree/ Diploma</u>

Typing: Yes () No () WPM____ Computer Knowledge: Yes () No ()

List computer programs with which you are familiar: _____

REFERENCES (Please list three)

<u>Name</u>	<u>Address</u>	<u>Telephone</u>

BACKGROUND

Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes () No ()

Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes () No ()

Has your contract in a prior position ever been non-renewed? Yes () No ()

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes () No ()

Have you (a) ever been convicted of a crime, other than a minor traffic offense; or (b) ever entered a plea of guilty or "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation, for any crime other than a minor traffic offense? Yes () No ()

If you have answered yes to any one of the previous questions, please explain, in detail, including the date of the court action, the offense in question, and the address of the court involved:

Note: Conviction of a crime is not an automatic bar to employment by the school unit.

Any falsification of information or misleading information on this application shall be fully sufficient grounds to refuse to employ or, having been employed, shall be immediate cause for dismissal/discharge.

Employment cannot be finalized until the applicant has completed requirements for complete background checks and fingerprinting as required by Maine State Statute. My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency, I further authorize those persons, agencies or entities that the Falmouth School Department contacts in connection with my employment application to fully provide Falmouth School Department any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against Falmouth School Department, its agents and officials or against any provider of such information.

Signature

Note: Applications will be retained for the maximum period of time required by law. All materials become the property of Falmouth School Department. None will be returned