

Medication Administration

It is the Falmouth School Department's policy that all medications are given at home. The schedule of all medications should be altered so that it may be given at home. In exceptional cases when the child needs the medication in order to be in school, the prescribing physician can order it during school hours. Please understand non-medical personnel dispense the medication when the school nurse is unavailable.

If medication is necessary the following policy must be followed:

1. Medication will be sent in the **original bottle**.
2. Written instructions with the following information:
 - a. Name of child
 - b. Name of medication
 - c. Reason for medication
 - d. Dosage
 - e. Time to be administered
 - f. Possible side effects
 - g. Termination date of medication
3. Parents will provide a signed informed consent. This is available upon request from the school nurse.
4. Parents will provide a signed informed consent from the prescribing physician.
5. The student will not carry more than a day's supply of medication at a time, unless it is an inhaler. The parent must bring in larger amounts of medication.
6. Parents will be responsible for informing the school nurse of any medication change.
7. In exceptional cases, when a student is considered by the parent, the school nurse and the physician to be responsible, he/she may be given permission to carry 1 dose of the medication on his/her person. **This also includes inhalers and Epi-Pens.**

This medication policy applies to all over-the-counter medications including Tylenol, cough syrups, ointments and inhalers.

Note: All attempts will be made to administer medication within thirty minutes of the scheduled time. Parents will be notified of any deviation to this schedule.

If you have any questions, please contact your School Nurse.