

School Facility Reservation Form
Falmouth Community Programs
271 Falmouth Road
Falmouth, ME 04105
(207)-781-5253 (FCP)

Facility Requested: High School

Area(s) Requested: Gym ___ Music Room___ Cafeteria___ Theater___
Kitchen ___ Classroom (indicate number)___ Library___
Athletic Field (indicate field) _____
Complete Facility ___ Other ___

Dates to be reserved: _____

Hours to be reserved: _____

Type of Use: _____

Name of Organization: _____

Person designated as primarily responsible:

Name: _____ Date: _____

Address: _____ Phone: (D)_____ (N)_____

Signature: _____

Hours Reserved: ____

Non school based facility fee: ____ Additional fee: ____ Total charge: ____

The person designated as the representative of the group mentioned above, agrees in signing for that group to be responsible, and to understand the school policies IGAFA and KG (available at the schools and at the Falmouth Community Programs office).

Administrator Signature

Date

Approved / Denied